

**Please read through entire information packet it should answer any questions that you have, if you still have questions e-mail us with your question and we will be happy to help you.**

Bureau of Customs & Border Protection  
Vehicle/Equipment Outbound Team  
9901 Pacific Highway  
Blaine, WA 98230-9299

Phone: (360) 332-2632  
Fax: (360) 332-2639  
E-Mail: [blaine-export@customs.treas.gov](mailto:blaine-export@customs.treas.gov)

## Export Hours:

**8:00am – 3:30pm Monday-Friday**

**NO EXPORTATIONS AFTER 3:30 PM**

**NO EXPORTATIONS ON WEEKENDS or HOLIDAYS**

(Holiday Closures for 2007 Jan 1, Jan. 15, Feb 19, May 28, July 4, Sept 3, Oct 8, Nov 12, Nov 22, Dec 25)

**This requirement ONLY pertains to LAND BASED / SELF PROPELLED vehicles**

## Required Documents

**These Documents must be on file with our office for 3-business days prior to export!!!!**

1. U.S. CUSTOMS & BORDER PROTECTION/NICB VEHICLE /EQUIPMENT EXPORT WORKSHEET. (This document is always required.)
2. Title/Certificate of Ownership, which includes Salvage title, rebuilt title, or flood title. (Because Washington State does not issue a Salvage title the required document to export a salvaged vehicle out of **Washington** is a **PUBLIC DISCLOSURE FORM**, which can be obtained from the Department of Licensing in Olympia. Contact Washington Department of Licensing Public Disclosure Section at (360) 902-3760 for further information.)
3. Bill of sale, this can be a hand written document between buyer and seller. If vehicle was a gift a **letter of gift** can be substituted for bill of sale. If you are the titled owner of the vehicle a bill of sale is not required.

## A few common exceptions

1. Vehicle's that are being financed through a U.S. based lender often do not have a titled issued for that vehicle. A letter from the finance company granting permission for that vehicle to leave the country can be used in lieu of title.
2. Off road vehicles often do not have titles issued to them in those cases an invoice can be used in lieu of title.
3. Brand new vehicles bought from dealerships will not have a title. Manufactures Statement of Origin, (MSO) or a Certificate of Origin can be used in lieu of a title.

Once all required documents have been obtained, fax the documents to our office at 360.332.2639. Documents may also be hand delivered to our office or we can accept them via e-mail if you have the ability. These documents must be on file, in our office, **3-business** days prior to you physically taking the vehicle into Canada. It will not take less then **3-business** days to process these documents; **during this 3-day period, the vehicle must remain in the United States.** Here are examples of how to calculate when the vehicle will be ready for export. If you submit the paper work on Monday, the vehicle will be ready for export on Thursday, as long as there are no holidays with in that time frame. If you submit the paperwork on Thursday your vehicle will not be ready for export until the following Tuesday. Any paper work received after 3:00pm will not be processed until the following day, meaning the 3-day clock will not start until the following day. **Weekends do not count** towards the 3-day period. Once again, **the**

**vehicle must be in the United States during the 3 Business day period!!!** If the vehicle is already in Canada and you wish to export it, **the vehicle must be brought back to the United States for the 3-day period!!!!!!!!!!**

Checking Status of your paper work (do not assume that your fax was received)

1-2 days after submitting documents to our office, send us an email stating that you are checking the status of your vehicle. Make sure email includes **Year, Make, Model, and what state vehicle is titled in**. If there is a carrier company that will be transporting the vehicle across the border include carry company name. If email is not available to you, call our message service and leave the same information as well as a contact number. EMAIL: [blaine-export@customs.treas.gov](mailto:blaine-export@customs.treas.gov). Phone number to message service: 360.332.2632.

### Day of Export

After the 3-buisness day requirement has been met and your vehicle has been cleared for export bring vehicle and **ORIGINAL DOCUMENTS** to our office during hours of operation which are 8:00am - 3:30pm Mon-Friday.

### Directions:

Exit Interstate 5 at exit 275. Proceed through two stoplights, Boblett and H Street. Continue up and over a small hill, at the bottom of the hill, there will be a turnout on the left side of the road, leading around a small building with a sign that reads KIOSK, park next to that building. Carefully cross the lanes of traffic that are entering the U.S., and proceed into the Customs and Border Protection building. Once inside, we are located on the left side of the lobby, just past the first counter.

### Storage Information

#### Pantec Storage

Contact phone number: 360.332.6111

#### Yorky's Gas Station

Contact phone number: 360.332.4341

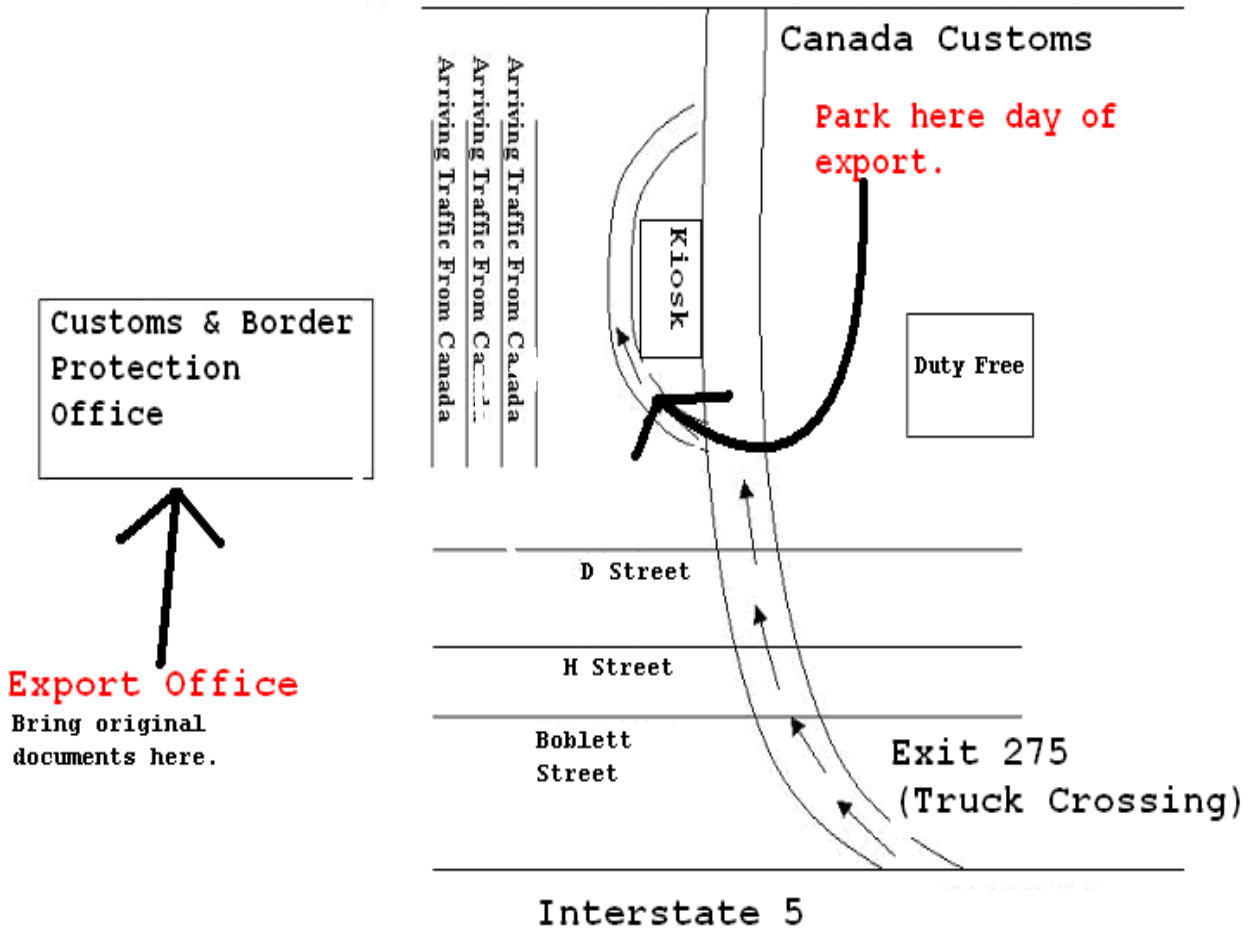
#### A to Z Self Storage

Contact phone number: 360.332.8016

#### C & G Sales & Rentals

Contact phone number: 360.961.1045

Canada, Canada, Canada, Canada, Canada



## Frequently Asked Questions

Here are some of the most frequently asked questions we received. If your question is not answered then please feel free to contact us via e-mail or phone.

### **1. Do you need originals at the time of application for export?**

When you submit the application to our office, it is NOT necessary to send us the originals. A copy of all three of the required documents is sufficient to start the process.

### **2. What if I don't have the original title?**

You will have to get one.

### **3. Do I need to have the title issued in my name?**

No. It is unnecessary for you to have title issued in your name. All that is required is to have the original title and a legal transfer of ownership (bill-of-sale). If you have the vehicle title transferred into your name, you will only delay the process.

### **4. What if the state I am purchasing the vehicle in has a paperless title issued?**

You will have to wait until you receive the paper title. We are not able to communicate with the states that have paperless titles.

### **5. What if I purchased a vehicle that has an electronic / paperless title?**

We will not be able to start the export process until you have received the paper title.

### **6. Can I have the seller FAX you in a copy of the title and I'll FAX the worksheet?**

No, due to the volume of applications we receive, we are unable to receive partial applications and match them up with each other. Please only submit complete applications to our office.

### **7. What happens if I have already taken my car to Canada and need to export it?**

You will have to bring the vehicle back to the United States and submit the application to export. The vehicle **must then stay** inside the United States until the 72-business hours have elapsed and your vehicle has been cleared for export.

### **8. What if I cannot get to your office during your normal business hours?**

While we cannot tell you what to do, we would suggest that you either have someone you trust export the vehicle during our normal business hours or you can pay a company to export it.

### **9. Is there any way to expedite the 72-hour process?**

No. Our Federal Law mandates this timeframe.

### **10. Can I take my vehicle to Canada during the export process?**

No.

### **11. Do I still have to wait for 72-business hours if I have an MSO?**

Yes.